

# TRAINING DIRECTORY

# Leadership

- · Absence Management Module
- Alcohol and Drug Awareness
- · Collaborative Working Module
- Communicating Well with Young People -Effective Communication with Children and Families
- Developing Leadership Module
- Effective Communication with Children and Families
- · Emotional Intelligence
- · Giving and recieving feedback
- Health & Safety for Managers
- · Looking after your team
- Managing Teams
- Managing the Probationary Period
- Ofsted's Education Inspection Framework Essentials Training
- Online Safety for Parents and Carers
- Parents and Young Carers Effective Communication with Children and Families
- People Skills
- Preventing Bullying Training
- · Preventing sexual harassment
- Responding to Behaviour in Children: Understanding Behaviour of Children and Young People

## IT

- API Management
- Cloud Security
- Cyber Security Module
- Get Data with Power BI Desktop
- Get Data With Tower Bi Deskto
- Google Apps for Work
- Information Security Training
- Phishing
- Power BI Beginner
- Python Programming for Beginners

## Staff CPD

- Appropriate Relationships Effective Communication with Children and Families
- Deep-rooted Behavioural Issues: Understanding Behaviour of Children and Young People
- De-escalation Techniques for the Classroom
- Developing Resilient Learners
- Handling Difficult Conversations with Parents
- New and Expectant Mothers at Work Training
- Overcoming Maths Anxiety
- Sign Language
- Understanding Behaviour of Children and Young People

# Office Support

- Al business school for education
- Bomb Threats and Suspicious Packages
- Comply with School Administrative Requirements
- Creating a digital culture
- Educational and Informational Components -Certified Information Security Manager (CISM)
- Educational/Classroom Use Certified Wireless Network Administrator (CWNA)
- Evacuation drills
- Excel Automation
- GDPR UK Advanced (Management) Training
- How to Manage an Office Facility
- Keeping Good Records
- Microsoft Excel in 30 Minutes
- Microsoft® Excel 2007 PivotTables® Charts
- Office 2013 Excel Beginners Introducing Excel
- Office Health & Safety Module
- · Outlook 2016 Advanced
- Using email effectively

# **Site Maintenance**

- · Asbestos Awareness Training
- Control of Substances Hazardous to Health -COSHH
- Electrical Safety Training
- Fire Safety and Equipment
- · Legionella and Legionnaire's Disease Awareness
- · Risk Assessment
- Slips, trips, falls and ladders
- Stepladder & Ladder Safety
- Working at Height

# **Health and Safety**

- Accident Reporting Training (CPD certified & IOSH Approved)
- Allergens for Education
- Anaphylaxis & Allergy Training for Schools & Carers
- Basic Life Support
- Display Screen Equipment Module
- · Driving Safety Training
- Epilepsy Training for Schools & Carers
- · Fire Awareness in Education
- · Fire Warden Awareness (CPD certified)
- First aid minor injuries
- First Aid Module
- Food Allergy Awareness
- Food Hygiene Level 1
- Food Safety and Hygiene Level 2
- Health and Safety for Managers
- Health and Safety Level 2
- Health and Safety Level 3

Manual Handling

- Paediatric First Aid Refresher Training
- Personal Protective Equipment (PPE)
- Risk Assessment in the Workplace
- Risk Assessment Training (IOSH Approved and CPD certified)

## **SEND**

- · A curious case of ADHD
- Can't write, won't write and you can't make me
  supporting reluctant writers to get it down on paper
- Developing Independent Learners Strategies to Support Learners with SEND
- Specific Learning Difficulties Tips for Teachers of Students with Dyslexia and Dyspraxia
- The dyslexia friendly classroom in the dyslexia friendly school
- Understanding Autism
- Understanding educational psychology reports and the link to progress for children with SpL
- What is dyscalculia? June 2020
- · What is dyslexia?

# Compliance

- Bribery Awareness
- Bullying and harassment
- Computer Workstations (DSE) (CPD certified & IOSH approved)
- Data Protection
- · Dignity at work
- · Disability Module
- GDPR in Education
- Harassment & Bullying At WorkInformation Security
- · Managing Anxiety Training
- Personal Safety Lone worker
- Supporting someone who's strugglingUnconscious Bias

#### DE&I

- Age Discrimination
- · Being Disability & Cultural Aware
- Disability
- Equality and Diversity
- Equality and Diversity Additional Responsibilities
- Gender identity
- Gender Reassignment
- Marriage and Civil Partnerships
- Pregnancy & Maternity Discrimination
- Race Discrimination
- Religion and Belief
- Sex Discrimination
- Sexual Orientation
- Unconscious Bias

## Safeguarding

- Modern Slavery
- Safeguarding Children in Sport
- Safeguarding Children with Disabilities

# **Early Years**

- Advanced Safeguarding and Designated Safeguarding Lead
- Biting in Early Years
- Blossoming Babies
- Children's Mental Health
- Encouraging Positive Behaviour
- Introduction to the EYFS, Planning, Outcomes and Cohort Tracking
- Let's Create in a World of Play
- · Manual Handling for Childcare Professionals
- · Maths and Literacy in Early Years
- · Motivating Boys in Early Years
- Outdoor Provision
- Outstanding PracticesPhysical Development
- Positive Behaviour in Early Years
- Professional Boundaries in the
- Working Environment
- Risky Play, Messy Play and SuperheroesScience, Music and Drama in Early Years
- Sign Language
- Special Education Needs (SEN)
- Speech and Language
- · The Role of the SENCO
- Understanding Asthma and Auto-Injectors
- Understanding Autism

· Understanding Neglect

- Understanding Babies
- · Understanding Children's Emotions

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