

# TRAINING DIRECTORY

## LEADERSHIP

- Absence Management Module
- Alcohol and Drug Awareness
- Collaborative Working Module
- Communicating Well with Young People - Effective Communication with Children and Families
- Developing Leadership Module
- Effective Communication with Children and Families
- Emotional Intelligence
- Giving and receiving feedback
- Health & Safety for Managers
- Looking after your team
- Managing Teams
- Managing the Probationary Period
- Ofsted's Education Inspection Framework Essentials Training
- Online Safety for Parents and Carers
- Parents and Young Carers - Effective Communication with Children and Families
- People Skills
- Preventing Bullying Training
- Preventing sexual harassment
- Responding to Behaviour in Children: Understanding Behaviour of Children and Young People

## IT

- API Management
- Cloud Security
- Cyber Security Module
- Get Data with Power BI Desktop
- Google Apps for Work
- Information Security Training
- Phishing
- Power BI Beginner
- Python Programming for Beginners

## STAFF CPD

- Appropriate Relationships - Effective Communication with Children and Families
- Deep-rooted Behavioural Issues: Understanding Behaviour of Children and Young People
- De-escalation Techniques for the Classroom
- Developing Resilient Learners
- Handling Difficult Conversations with Parents
- New and Expectant Mothers at Work Training
- Overcoming Maths Anxiety
- Sign Language
- Understanding Behaviour of Children and Young People

## OFFICE SUPPORT

- AI business school for education
- Bomb Threats and Suspicious Packages
- Comply with School Administrative Requirements
- Creating a digital culture
- Educational and Informational Components - Certified Information Security Manager (CISM)
- Educational/Classroom Use - Certified Wireless Network Administrator (CWNA)
- Evacuation drills
- Excel Automation
- GDPR UK Advanced (Management) Training
- How to Manage an Office Facility
- Keeping Good Records
- Microsoft Excel in 30 Minutes
- Microsoft® Excel 2007 PivotTables® - Charts
- Office 2013 - Excel Beginners - Introducing Excel
- Office Health & Safety Module
- Outlook 2016 Advanced
- Using email effectively

## SITE MAINTENANCE

- Asbestos Awareness Training
- Control of Substances Hazardous to Health - COSHH
- Electrical Safety Training
- Fire Safety and Equipment
- Legionella and Legionnaire's Disease Awareness
- Risk Assessment
- Slips, trips, falls and ladders
- Stepladder & Ladder Safety
- Working at Height

## HEALTH AND SAFETY

- Accident Reporting Training (CPD certified & IOSH Approved)
- Allergens for Education
- Anaphylaxis & Allergy Training for Schools & Carers
- Basic Life Support
- Display Screen Equipment Module
- Driving Safety Training
- Epilepsy Training for Schools & Carers
- Fire Awareness in Education
- Fire Warden Awareness (CPD certified)
- First aid minor injuries
- First Aid Module
- Food Allergy Awareness
- Food Hygiene Level 1
- Food Safety and Hygiene Level 2
- Health and Safety for Managers
- Health and Safety Level 2
- Health and Safety Level 3
- Manual Handling
- Paediatric First Aid Refresher Training
- Personal Protective Equipment (PPE)
- Risk Assessment in the Workplace
- Risk Assessment Training (IOSH Approved and CPD certified)

## SEND

- A curious case of ADHD
- Can't write, won't write and you can't make me - supporting reluctant writers to get it down on paper
- Developing Independent Learners - Strategies to Support Learners with SEND
- Specific Learning Difficulties Tips for Teachers of Students with Dyslexia and Dyspraxia
- The dyslexia friendly classroom in the dyslexia friendly school
- Understanding Autism
- Understanding educational psychology reports and the link to progress for children with SpL
- What is dyscalculia? June 2020
- What is dyslexia?

## COMPLIANCE

- Bribery Awareness
- Bullying and harassment
- Computer Workstations (DSE) (CPD certified & IOSH approved)
- Data Protection
- Dignity at work
- Disability Module
- GDPR in Education
- Harassment & Bullying At Work
- Information Security
- Managing Anxiety Training
- Personal Safety - Lone worker
- Supporting someone who's struggling
- Unconscious Bias

## EDI

- Age Discrimination
- Being Disability & Cultural Aware
- Disability
- Equality and Diversity
- Equality and Diversity - Additional Responsibilities
- Gender identity
- Gender Reassignment
- Marriage and Civil Partnerships
- Pregnancy & Maternity Discrimination
- Race Discrimination
- Religion and Belief
- Sex Discrimination
- Sexual Orientation
- Unconscious Bias

## SAFEGUARDING

- Modern Slavery
- Safeguarding Children in Sport
- Safeguarding Children with Disabilities

## EARLY YEARS

- Advanced Safeguarding and Designated Safeguarding Lead
- Biting in Early Years
- Blossoming Babies
- Children's Mental Health
- Encouraging Positive Behaviour
- Introduction to the EYFS, Planning, Outcomes and Cohort Tracking
- Let's Create in a World of Play
- Manual Handling for Childcare Professionals
- Maths and Literacy in Early Years
- Motivating Boys in Early Years
- Outdoor Provision
- Outstanding Practices
- Physical Development
- Positive Behaviour in Early Years
- Professional Boundaries in the Working Environment
- Risky Play, Messy Play and Superheroes
- Science, Music and Drama in Early Years
- Sign Language
- Special Education Needs (SEN)
- Speech and Language
- The Role of the SENCO
- Understanding Asthma and Auto-Injectors
- Understanding Autism
- Understanding Babies
- Understanding Children's Emotions
- Understanding Neglect

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