

Hays April 2009 Holiday Example Payslip

EMPLOYER 530	REF.No 5838691	NAME Joe Bloggs	TAX WK. 01	PAY DAY 17/04/09	CHEQUE No. 0
TAX CODE 603L W1 N.I.No JE123456A H N.I.CAT;A			I HOL ENT 12.43		

NAME AND ADDRESS DETAILS Mr Joe Bloggs 22 The High Street Anywhere AB1 2CD REF No: 5124578	MESSAGES If any of the details shown on your payslip have changed or are incorrect contact us immediately on 0844 800 0885
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WEEK ENDING DATE	TIME SHEET No	ELEMENT DESCRIPTION	PAYMENT DETAILS B			DEDUCTIONS					
			HOURS	RATE	AMOUNT	ELEMENT	AMOUNT				
10/04/09	10688888	Premium	B1	37.50	B2	11.21	420.38	Tax	A	57.60	
10/04/09	10688888	Weekdays O/T		2.00		13.00	26.00	N.I		32.99	
		Hol Pay Ded'n			B3		(48.07)				
199.37 will be paid into bank account: 123456456 Sort code 11-22-33 in the name of Mr J. Bloggs							C	398.31		D	80.59
								TOTAL PAYMENTS		TOTAL DEDS	
GROSS TO DATE 398.31		TAXABLE TO DATE 398.31		TAX PAID TO DATE 57.60		N.I.EES TO DATE 32.99		N.I.ERS TO DATE 38.21		Net Pay E 314.39	

WTR = Working Time Directive

† Hol Pay Ded'n is arrived at : 5.6 weeks holiday divided by 52 weeks = 10.77% B2 is inclusive of holiday pay.

ψ Hol Pay Ded'n of £48.07 B3 divided by £398.31 C = 12.07% (see I)

A **DEDUCTIONS**
Amount of Tax and National Insurance deducted from your pay

B **PAYMENT DETAILS**

B1 Hours Worked

B2 Premium rate including holiday pay

B3 Hol Pay Ded'n - is the sum that is transferred to holiday pay.

It is calculated as 10.77% † of the premium rate of pay.

Premium rate =£11.21 multiplied by 10.77%=£1.21 x 37.5 hours = £45.27

Overtime rate £13.00 multiplied by 10.77% = £1.40 x 2 hours = £2.80

Total Holiday Pay Deduction = £48.07

C **TAXABLE PAY**

Hourly rate multiplied by hours worked gives you the total gross pay. In this example

£11.21 multiplied by 37.5 hours basic pay = £420.38

Overtime of £13.00 multiplied by 2 hours = £26.00

Holiday Pay Ded'n = (£48.07)

= £398.31ψ

D **TOTAL DEDS (Deductions)**

Total amount of Tax and National Insurance deducted from this pay.

E **NET PAY**

Total payments less total deductions

F **Tax paid to date**

G **National Insurance** paid to date by Worker

If we do not have your correct **National Insurance number**, please call us on **0844 800 0885**

I **HOL ENT (Holiday Entitlement)** is the cumulative number of hours you are entitled to claim for the current holiday year, less any holiday hours that have already been paid for the current holiday year.

Holiday entitlement is calculated at 1 hour holiday for every 8.29 WTR hours worked = 12.07% which is equivalent to **28 days (5.6 weeks) divided by 46.4 weeks worked.**

WTR hours are those hours that attract holiday, which are defined as normal hours worked (basic & overtime), but exclude bonuses.